

Janesville Renaissance Faire

PO Box 2932, Janesville, WI 53547 • Phone: 608-758-7994 • Email: jvlfaire@gsmbristol.org • Website: <http://jvlfaire.gsmbristol.org/>

2008 Janesville Renaissance Faire Vendor Application

The Janesville Renaissance Faire is a not for profit educational faire. All proceeds are for the promotion of education and continuation of the faire. Educational funding will be distributed appropriately through scholarships and other means. Please join us in supporting children and education.

Dates: May 17 & 18, 2008

Hours: Sat. May 17th – 10am to 7pm

Sun. May 18th – 10am to 6pm

Location: Traxler Park, 600 N. Main St., Janesville, WI, 53547

Business Name: _____

Name of Booth: _____

Contact Person: _____

Mailing Address: _____

Phone #: _____

E-Mail: _____

Website URL: _____

VENDOR BOOTH FEES:

\$50.00 for each 11 x 11 space needed # of spaces needed: _____ Total Amount: \$ _____

(Rope space will be provided for period tents)

Do you do demonstrations of your craft work? Yes: _____ No: _____

Type of Booth (please circle one): Walk-in Walk around Walk-up

Type of tent: period pop up **Size of tent:** _____

Products: Please give a brief, accurate description of all items to be sold. If at all possible please provide pictures of your setup and wares via this application or email to jvlfaire@gsmbristol.org.

Gate Pass Policy

11 x 11 space = 4 passes

22 x 22 space = 6 passes

Passes become your responsibility upon receipt.

Participant Gate Passes

1. _____

2. _____

3. _____

4. _____

5. _____

6. _____

Please mail completed application, photos and any other consideration material to:

Janesville Renaissance Faire

PO Box 2932

Janesville, WI 53547

Or if you prefer, you can e-mail the application to us at jvlfaire@gsmbristol.org

2008 Janesville Renaissance Faire Rules and Guidelines for Vendors


The Janesville Renaissance Faire, Inc.

Referred to as "JRF."

Vendor

Referred to as "Vendor."

1. **Vendor Services.** The JRF hereby authorizes the vendor to perform the following services in accordance with the terms and conditions set forth in this agreement: The vendor will consult with the JRF's representative(s) with any matters relating to the Janesville Renaissance Faire.
2. **Terms of Agreement.** This agreement will begin May 16, 2008 and will end May 18, 2008.
3. **Time Devoted by Vendor.** It is anticipated the vendor will spend approximately 2-3 days in fulfilling its obligations under this contract. Vendors must be set up prior to festival's beginning hours. Set up can either be done on Friday, May 16 between 12pm and 8pm or they can be done on Saturday, May 17 before and completed by 9:30 am. All vehicles need to be off site by 9:30am and vendors need to be in their garb ready to go by 9:45am. Operating hours will be from 10am to 7pm on May 17 and from 10am to 6pm on May 18. Vendors will agree to stay both days from open to close.
4. **Festival Location.** The vendor will perform their services in accordance with these guidelines at Traxler Park located in Janesville, WI. Vendor location will be at the discretion of the JRF.
5. **Fees.** The vendor will pay a set price of \$50 for each 11 x 11 space for the weekend. Space will be provided for ropes for period tents.
6. **Independent Vendor.** Both the JRF and the vendor agree that the vendor will act as an independent contractor in the performance of its duties set forth in these guidelines. Accordingly, the vendor shall be responsible for payment of all Federal and State taxes and the JRF, the City of Janesville or their agents will not be held responsible for lost or stolen items. As an independent contractor, vendors are also responsible for providing their own insurance.
7. The vendor will be responsible for their own atmosphere including canopies, tents, period clothes and tables. If you have a modern tent (ie. E-Z UP) or a plain white tent, all metal and plastic poles must be covered in fabric to give the illusion of a period pavilion. Colors must be common to the period as well. If you have questions on what is acceptable, please feel free to contact the faire coordinators at jvlfaire@gsmbristol.org



8. Camping and grills will be allowed next to festival grounds and the vendor will be responsible for timely set-up, tear-down and removal of all trash generated by his/her concession.

9. By returning the application, you are also giving consent to JRF and its assignees to take photographs, and make audio recordings and/or videos of you and your representatives and employees. You are also consenting to JRF to use such photographs, audio recordings and/or videos for such promotion or other lawful purpose as JRF deems appropriate.

10. Please make us aware of any power needs that you may have so we can accommodate your needs.